



Cole's Kids Handbook 2020

The contents the Cole's Kids Handbook are confidential. Do not make copies of any piece of information without consent from leadership. Thank you!

SECTION 1: WELCOME

Welcome to Cole's Kids! We are thankful that you have chosen to volunteer your time with us. As a club member, you will become part of a team that is dedicated to the following mission:

“The purpose of Cole's Kids is to promote the awareness of the needs of others, to teach core values, and provide a sense of commitment to the community.”

It is our hope that our club can be an involved community partner and contribute to Camp Cole in positive ways. Not only will we be helping Camp Cole, but we will also be giving back to those with life challenges.

On behalf of our program co-chairs, founders, and Board of Directors, we welcome you to Cole's Kids!

SECTION 2: A BRIEF HISTORY OF CAMP COLE

The Backstory

In 2005, the Sawyer family faced the unimaginable, the loss of their son, Cole at the young age of 11 to cancer. In 1998, Margaret Deans Fawcett lost her closest childhood friend, Elizabeth Helms, to the same dreadful disease. Fast forward to 2009, these two families are brought together by a summer camp for children with cancer and their siblings. Through their loss of loved ones, a fiery passion for helping others was formed; the dream of a retreat and camp in the South Carolina Columbia community where every child and adult, no matter their difference, could experience the joys that camp has to offer.

In 2016, the unthinkable happened, Stacy Sawyer suddenly passed away. Stacy was the pillar of the dream and sadly passed away while the Sawyers and Fawcetts were starting to identify and focus their shared passion. With her passing, these two families decided it was no longer going to be a dream, the children of Columbia and beyond, deserve Camp Cole. Thanks to a generous gift, the land has been donated, we have a master plan for our ideal camp and the dream we all share now is beginning.

SECTION 3: ORGANIZATIONAL CULTURE

Cole's Kids Mission Statement:

“The purpose of Cole’s Kids is to promote the awareness of the needs of others, to teach core values, and provide a sense of commitment to the community.”

Cole's Kids Core Values:

- Empathy
- Inclusion
- Diversity
- Community responsibility
- Leadership
- Courage

Camp Cole is a:

Camp for the whole community for children and adults of the Midlands area of South Carolina and beyond.

One Safe Place: Camp Cole will be a safe, clean, and suitable space for overnight and day camps and retreats

Loving: Camp Cole provides children and adults the opportunity to love, grow, and connect with one another

Exceptional: Camp Cole is home to exceptional buildings with the state of the art facilities that could house groups as large as 300 all year long

In our commitment to our volunteers, we will:

- Treat you with respect, consideration and appreciation
- Ensure you have a clear idea of your responsibilities
- Provide support and training

Expectations of club members:

- Raise or earn \$10 for annual dues. Be prepared to share how you raised your \$10.
- Always treat fellow club members, leaders, and community partners with respect.
- Use your kind manners including “yes ma’am, please, and thank you.”
- Be inclusive of all club members and those around us.
- Complete your own assignments (i.e. planning/ setting up/ cleaning up fundraisers, etc.). **You are the club member- your parent is not!**

SECTION 4: ORIENTATION AND TRAINING

All necessary training will be completed during quarterly meetings.

SECTION 5: VOLUNTEER GUIDELINES

All volunteers must adhere to the following:

DRESS CODE

Cole's Kids t-shirts will be provided and should be worn to all quarterly meetings and events. Remaining attire should be neat and conservative.

PERSONAL BELONGINGS/PROPERTY

Volunteers accept full responsibility for any loss or damage to personal belongings or property left on Camp Cole premises.

USE OF ELECTRONIC DEVICES

The use of electronic devices at Cole's Kids events and trainings are prohibited.

SAFETY AWARENESS

All volunteers are responsible for their safety to ensure an accident-free environment.

Think safe, act safe, be safe and stay safe. To maintain a safe environment:

- Report all accidents and incidents promptly and completely to Kelsey Sawyer
- If you see a safety hazard, report it to a Cole's Kids staff member or volunteer
- Practice safety as a courtesy to those we serve and your club members
- Protect your back when lifting, pushing, pulling or carrying. Get help when necessary.

- If in doubt, ASK.

CONFIDENTIALITY

We have an obligation to maintain confidentiality and respect the privacy of those we serve. Release of any confidential information to others can result in dismissal from the club.

DRUG FREE ENVIRONMENT

There will be no tobacco use on the property of Camp Cole.

DRUG FREE WORKPLACE

Camp Cole and all Cole's Kids events are completely drug-free.

RESIGNATION

If you decide to no longer be a part of Cole's Kids, please notify a leader in writing.

COLE'S KIDS PROGRAM 2020 SCHEDULE

*Dates and Locations are subject to change

	Quarter One	Quarter Two	Quarter Three	Quarter Four
MEETING	Date: February 9 3:00 PM-4:30 PM Shandon Methodist	Date: May 3 2019 2:00 PM- 4:00 PM Camp Cole	Date: August 16 2:00 PM Shandon Methodist	TBD
SERVICE PROJECT	Happy Campers Food Truck- Clean up March 29, 2019 at 4:30 PM Lowe's Food parking lot	Learn about equestrian therapy/ Clean Barns for Pony Pals	Lemonade Stands August 23, 2019 at 2:00 PM Various Neighborhoods	TBD