



## Group Booking Application

What type of booking is this for?  DAY  OVERNIGHT

### Organization Information

Organization Name: \_\_\_\_\_ Website: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City, State Zip: \_\_\_\_\_

Is your organization a non-profit: Yes No If yes, EIN# \_\_\_\_\_

What is the mission of your organization? \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_ Contact Phone #: \_\_\_\_\_

### Event Information

Requested Date(s): \_\_\_\_\_

Arrival Time: \_\_\_\_\_ Departure Time: \_\_\_\_\_

Purpose of Event: \_\_\_\_\_

Any special requirements will your attendees need? \_\_\_\_\_

Estimated # of Total Attendees: \_\_\_\_\_ (Children \_\_\_\_ ; Adults \_\_\_\_ ; Staff \_\_\_\_ ; Volunteers \_\_\_\_)

Meal Package (options on back): \_\_\_\_\_ Activity Package (options on back): \_\_\_\_\_

Event Budget: \_\_\_\_\_

Return completed application to Mae Williams ([Mae@campcole.org](mailto:Mae@campcole.org)) to review. She will contact you directly to discuss your event and pricing.

### **Meal Packages:**

*Knowing the types of meals you plan to serve will help us better prepare for your event. Southern Way Catering fees are calculated outside of the Camp Cole Rental Fees. Southern Way Contact Information: Brittany Stuckey, [brittany@thesouthernway.com](mailto:brittany@thesouthernway.com), 803-783-1061.*

**Option 1)** Fully Catered: All Meals through our catering partner, Southern Way Catering.

**Option 2)** Hybrid: Southern Way for 1 or 2 meals a day and Group supplying the other meals from an outside kitchen.

**Option 3)** All Outside Food: Group is responsible for all paper goods, utensils, cups, and managing all clean-up/trash removal. Additional cleaning fee required.

*\* Any food brought into camp needs to come from an SCDA (formally DHEC) approved kitchen.*

### **Activity Packages:**

*Knowing the type of activities you anticipate will help Camp Cole gauge the staffing needed for your event. Camp Cole-Programmed activities are an additional fee on top of the base rental fee. Specific activities and full pricing will be discussed with you once your application has been received and reviewed.*

**Option 1)** Full Day of Camp Cole-Programmed Activities (7 hours/day)

**Option 2)** Half Day of Camp Cole-Programmed Activities (4 hours/day)

**Option 3)** Rental Only – All Self-Programmed Activities

#### Examples of activities:

- Camp Cole-Programmed Day Activities: Art, Waterfront, Fishing, Pool, Archery, Cole's Roots, Team Building, Games
- Camp Cole-Supported Evening Activities: Movie Night, Campfire/Smores, Talent Show, Dance/DJ, Games, Bingo
- Self-Programmed Activities: Basketball, talent show practice, gaga ball, pickleball, four square, soccer, and library time (includes board games and books).

### **Rental Information & Pricing:**

- Non-Refundable deposit of 50% of total cost due to secure event.
- The remaining 50% balance is due at least 14 days prior to event.
- Maximum Overnight Capacity: 200 people
- Maximum Day Capacity: 480 people
- Base Rental Fee: \$1,500 per Full-Day (7 Hours) or \$750 per Half-Day (4 Hours)
  - Includes exclusive access to main campus buildings (Welcome Center, Activity Center, Café, Medical Care).
- Cabin Rental: \$500 / Night / Cabin
  - Each cabin sleeps 16
- Additional Fees:
  - \$500 Late Fee for invoices that are not paid within 30 days of due date.
  - Additional Programming Fees will apply based on the Camp Cole Programmed Activities selected.
  - \$250 cleaning fee for outside food.
  - \$150 per additional hour (over the 7-hour Full-Day base rental fee)

*A total cost will be provided to you once the application has been reviewed by the Camp Cole staff. Please contact Mae Williams ([Mae@campcole.org](mailto:Mae@campcole.org)) with any questions or concerns regarding the pricing listed above so we can be sure we meet your organization's needs.*